

MIDDLE CRAWFORD ROAD ASSOCIATION

BUILDING THE CRAWFORD ROAD COMMUNITY

BOARD MEETING AGENDA MAY 19, 2019

2:30 pm: Jacobson/Howard house 3053 Forest

Call to order: 1504

Attendees: Eileen, Mary, Max and Tara

Approve April Minutes: Max motioned to approve the April minutes, Eileen seconded it.

Treasurer's Report: Deferred until later in the meeting.

Old Business:

- Bylaw Revision:
 - o Eileen, current bylaw chairman, is teaching through summer so will be less available to work on the bylaws but the goal is to have them completely ready for approval by the generally membership at the annual meeting in February of 2020.
- Emergency Preparedness:
 - o John DeWit: Chairman
 - o Tara & Sky plan to coordinate with the local fire department regarding the Fire Truck resource now available.
 - o Discussion needed with Vistaire regarding water access in the event an "event" occurs, and power is lost (ie. How do the pumps keep going and is there something we can do as a community to help in the event we need to be self-sufficient?)
 - o Possible opportunity for the community (or individual members) to become educated about the health of their forest through Kelsey and how to mitigate potential hazards.
- Bike Path:
 - o Max Foster: Chairman, updated the board regarding meeting with South Whidbey Parks. It has been a challenge to get a response from the director but so far, the interest in the bike path idea has been positive. Max will be sending another email to them as there is another parks meeting this week.

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- Craig Izett has agreed to help build this community trail. MCRA will be responsible for building and maintaining of the trail so that needs to be kept in mind during the planning process.
- **Bump Revisions:**
 - Mary talked to Craig Izett and he said he has already talked with Global Paving and they will be replacing the bumps with humps this spring. No word yet as to when.
- **Eradicate Scotch Broom:**
 - Max and Michael cut the broom on Crawford and had the opportunity to have a discussion with one of the neighbors opposed to making improvements at that location. All avenues are being researched to determine how best to move forward on getting the northern end of Crawford maintained.
- **Road Maintenance:**
 - The work on the north section of Crawford continues.
 - There will be another grading of Crawford and Forest.
 - Charlotte brought up the idea for Mitch to start prepping Forest Lane for the future by cutting it slowly back during his next grading event.
 - **Meet with Mitch and Gayle this week.**
 - Mitch would like to add more material to the south part of the road between Lake Leo and before Venturi at a cost of \$8,000.
 - This money would come from Betty Carlson and the Association (\$6500 from Betty, \$1500 from MCRA and \$500 from Greg Heinz)
 - Gayle has a potential buyer for Moose Ridge, the buyer is extremely interested in the road and has contacted Mary for additional info about paving the North section
 - So – Gayle and Betty Carlson are motivated to get the road done.
 - Mary is sending them info on our plans to create a slow manageable road.
- **Research for North Crawford Lots and Membership**
 - complete
- **Greg Heinz, Catherine Costello, Seely's membership and billing.**
- **No word from Lower Crawford about joining us since the last meeting.**

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New Business – Sort of

○ Projects List:

Review Project List

- Action items related to the project list:
 - Mary checked with Connie at the county to see if there are any materials like reflectors or other road materials that are not being utilized by the county. So far, we have been referred to Island Recycle.
 - Talked with Dianne Iverson, who has agreed to take the lead on planters and plants. She gets a 25% discount at Bayview.
 - Need propeller suitable for outdoor signage – we can buy one on ebay. With coordination between Sky and Max it may be possible to make the propeller either using a C&C machine or a hot wire foam cutter.
- Timeline and priorities for projects will continue to be discussed and resource availability will impact some of these decisions.

○ North Crawford:

- Brock Williamson – we are waiting for confirmation from surveyor that the road is not on Brock Williamson's land
- Suggestion to put a metal stake where Lee Smith's property stake is on the west side of Crawford road as he just had his property surveyed and the wooden marker may deteriorate too quickly.
- Before we take on the responsibility of the northern section of Crawford Road, we need to have contributing members from that section of the road.
- If we can't slow the traffic, the resulting speed damage will make maintaining the road unsustainable.
 - Extremely difficult to estimate and budget road maintenance since so many factors play a role in how quickly the road will deteriorate. Slowing people down is essential in keeping the road maintenance costs down.

○ North Crawford (cont'd)

- MCRA needs to source the tool recommended by the county to measure the moisture in the ground.
- Need to introduce a process to notify landowners along impacted sections and incorporate their feedback early in the process.

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- **Membership and Assessments:**
 - Master spreadsheet complete.
 - Ties into map.
 - Spreadsheet review
 - Need to decide on billing cycle.
 - Currently assess in Feb, and nag until the end of the year. However, By-Laws says it's due in 30 days after the assessment and if it is not paid within 4 months there's a right to lien. Changes to this schedule is a priority as we update the By-Laws.
 - Prefer to switch to a predictable cycle.
 - For those that are unable to pay their assessment, a discussion has begun for the possibility to "work" off all or some of their dues. Much more discussion needed to structure and execute this idea.
 - Greg Heinz, Catherine Costello, Seely, Lattila need to be contacted for dues and membership agreements.
- **Additional signs:**
 - Mary going to come up with more signage ideas
- **Forest Health:**
 - Eileen is having a meeting tomorrow to discuss the Forest health of her property and will share what she has learned to see if it will benefit the community.
- **Yard Sale**
 - Little BIG Fest Aug 2 - 4
 - Suggestion to have the yard sale on the new trail for visibility and education about our new community identity. Do we think this is still feasible?
- **Lower Crawford Road Association:**
 - Nothing to add to this discussion yet.
- **Budget Process:** As part of budget forecasting Mary has contacted several road contractors for estimates for future maintenance that our road will need and the costs associated with that maintenance. It's important that we communicate with our members what the true maintenance costs are for the road. Why? Because there may come a time when the county will ask for the members to contribute to the Phase 2 portion of a county road. If the expectation is that a road costs \$300 per year when that is not close to the reality – the members will not be able to make an informed decision.
- **WA State Court Case Supporting Road Maintenance** –a court case concluded that even if you are not a member of the association – you are responsible

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for your portion of the road maintenance if you use the road to access your property. If you do not pay your dues, then the association can sue you. That's the state law.

Adjourn: 1625