

MIDDLE CRAWFORD ROAD ASSOCIATION

BUILDING THE CRAWFORD ROAD COMMUNITY

BOARD MEETING AGENDA JUNE 16, 2019

2:30 pm: Jacobson/Howard house 3053 Forest

Call to order: 1412

Attendees: Mary, Max, Charlotte, Eileen and Tara

Approve May Minutes: Max approved; Charlotte seconded the motion

Treasurer's Report: Bank account has been reconciled into the new system. Current balance is at \$9,284.25. List created of balances still due for 2019.

Old Business: Review of the issues before the board

- Bylaw Revision:
 - o Eileen, current bylaw chairman, is teaching through summer so will be less available to work on the bylaws but the goal is to have them completely ready for approval by the generally membership at the annual meeting in February of 2020.
- Emergency Preparedness:
 - o John DeWit: Chairman
 - o Tara & Sky plan to coordinate with the local fire department regarding the Fire Truck resource now available.
 - o Discussion with Vistaire regarding water access in the event an "event" occurs, and power is lost (ie. How do the pumps keep going and is there something we can do as a community to help in the event we need to be self-sufficient?)

*Answer to **Mary** – Vistaire only needs pumps to get the water to the tank. The tank holds 130,000 gallons and would last about a week if the water is not used to put out a fire etc. There are a few pumps that bring water to the houses adjacent to the tank as they do not have adequate pressure.

-Further discussion with Vistaire: Is a generator appropriate? Standpipe access?

- o Possible opportunity for the community (or individual members) to become educated about the health of their forest through Kelsi and how to mitigate potential hazards. Mary (Last name?) shared experience of this process.

Fire Wise is a personal consultation opportunity and only requires that the home or landowner contact their office to schedule an appointment.

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This could be a difficult fire year – see the bulletin from the county

- Bike Path:

- Max Foster: Chairman, **met with South Whidbey Parks** personnel Doug and Tom. They offered to let us borrow some of the parks equipment to make the trail. There is a hunting GPS unit out there that can point out property lines.
- Craig's retaining wall is getting built and will then be able to move forward with landscaping and trail building. Yay. Mary is trying to arrange a meeting with Craig and Max to get to the nitty gritty details.

- Bump Revisions:

- Mary talked to Craig Izett and he said he has already talked with Global Paving and they will be replacing the bumps with humps this spring. **No word yet as to when.**

- Road Maintenance:

- The work on the north section of Crawford will **continue in the fall** as we have run out of wet weather. Waiting for Betty Carlson funds has caused us to miss maintenance grading.
- There will be another grading of Crawford and Forest this fall.
 - Charlotte brought up the idea for Mitch to start prepping Forest Lane for the future by cutting it slowly back during his next grading event.
- **Meet with Mitch and Gayle last month**
 - Mitch would like to add more material to the south part of the road between Lake Leo and before Venturi at a cost of \$8,000. **THIS WORK WILL BE POSTPONED UNTIL FALL.**
 - This money would come from Betty Carlson and the Association (\$6500 from Betty, \$1500 from MCRA and \$500 from Greg Heinz) **SHOULD CONSIDER A SPECAIL ASSESMENT FOR THE ROAD MAINTINANCE COST**
 - Gayle has a potential buyer for Moose Ridge, the buyer is extremely interested in the road and has contacted Mary for additional info about paving the North section. **This buyer has moved on to other properties**
 - So – Gayle and Betty Carlson are motivated to get the road done. **They are still motivated to get the road improved**

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- Greg Heinz, Catherine Costello, Seely's membership and billing.

New Business – Sort of

- Projects List:

- Review Project List

- Action items related to the project list:

- Talked with Dianne Iverson, who has agreed to take the lead on planters and plants. She gets a 25% discount at Bayview. **This project is on hold**
 - Need propeller suitable for outdoor signage – we can buy one on ebay. With coordination between Sky and Max it may be possible to make the propeller either using a C&C machine or a hot wire foam cutter.

- Timeline and priorities for projects will continue to be discussed and resource availability will impact some of these decisions.

- North Crawford:

- Brock Williamson – we are waiting for confirmation from surveyor that the road is not on Brock Williamson's land
 - Suggestion to put a metal stake where Lee Smith's property stake is on the west side of Crawford road as he just had his property surveyed and the wooden marker may deteriorate too quickly.
 - Before we take on the responsibility of the northern section of Crawford Road, we need to have contributing members from that section of the road.
 - If we can't slow the traffic, the resulting speed damage will make maintaining the road unsustainable?
 - Mary brought up the possibility of getting more bids for the maintenance of the road but it has been a challenge to engage other service providers so we will continue to work with Mitch for the time being.

- Membership and Assessments:

- Need to decide on billing cycle.

- Currently assess in Feb, and nag until the end of the year. However, By-Laws says it's due in 30 days after the assessment and if it is not paid within 4 months there's a right to lien. Changes to this schedule is a priority as we update the By-Laws.

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- For those that are unable to pay their assessment, a discussion has begun for the possibility to “work” off all or some of their dues. Much more discussion needed to structure and execute this idea. **John Plahn** would be an excellent candidate for this. He currently owes us \$900. He is open to working on updating the bus stop as we make a real intersection out of Forest and Crawford.
 - An additional \$3,500 in dues available if all the non-members chipped in
 - Mary questioned whether Forest Lane should pay a surcharge but board agreed it is best to be consistent with the fees.
 - **Further discussion needed on whether an Impact Fee for new construction and forestry work is appropriate.**
- Additional signs:
- Mary going to come up with more signage ideas
STOP SIGN AT THE TOP THE BIG DIP ?
THE CAR GRAPHIC IN THE MIDDLE OF THE ROAD UNLESS ONCOMING TRAFFIC SHOULD WE NAME THE BIG DIP?, NAME THE GRAVEL SECTION?
Meeting with QuickSilver Ink scheduled to discuss these ideas.
- Forest Health:
- See notes in the emergency preparedness discussion with regards to forest health.
- Yard Sale
- Little BIG Fest Aug 2 - 4
 - Suggestion to have the yard sale on the new trail for visibility and education about our new community identity. **Do we think this is still feasible?** Trail is not likely to be ready by this time.
- Budget Process:
- The estimate for a **new paved road from MooseRidge, north to the county road is \$2.90 per sq foot**. That section of the road is about 1200 feet – I think – and about 22 feet wide. The total cost is somewhere around \$100,000 to pave that section of the road.
 - The grading from **Lake Leo to Mooseridge is approx. \$2,000** without adding material
 - The cost for **grading Forest is \$500** without adding material
 - The estimate to **add 2 inches of asphalt to the existing asphalt is 2.20 per square foot**. The square footage would depend on the sections we choose to repair. It is starting to fall apart and will need to be addressed in the next few years.

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- **New Members:** the property on Forest has sold. A very nice woman from the Island bought it and it closed. I had a conversation with them about the building permit issue and they were headed up to the county for more info. I believe the county is giving permits based on the north access. Also, the couple that bought the property on Crawford have small kids and are going to build. I believe she has horses. Rolfe met them and said they were very nice.
New member packet needed. Volunteers needed to create this.
- **New County Road** – we will have a progress update from the economic development study. The recommendations should be complete in July or August. With that report we can then proceed to apply for construction grants. Mary is working to set up meetings with all three county commissioners and our state rep Norma Smith. We need to make sure our message is in front of the commissioners, so it doesn't get lost. Also need to make sure we know what we want. Lets talk about that.
 - **Recommendations from HPJ**
 - +**abandon sales tax – gas tax** (Helen Price Johnson noted that this will not happen)
 - + **Explore .09 grant**
 - + **what is the “sweet spot”**
 - +**take to Whidbey Tele – why did they decide to do a major investment in fiber?**
 - Get that to FCS**
 - +**verify wage numbers of the plan**
 - **Is it possible to turn into a district that taxes separately?**
 - **Is a Emergency Preparedness Grant available and do we qualify?**

Adjourn: 1631